GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

School Education - Model Schools – General Transfers to the teaching staff of Model Schools – Permission – Accorded - Orders – Issued.

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SCHOOL EDUCATION (PROG.I) DEPARTMENT

G.O.Rt.No.264 **Dt:30.11.2021**

Read the following:

1. G.O.Ms.No.59 Finance (HR-I-PLG.& POLICY) Department, dt:04.07.2019.
2. From the Director of School Education, AP., Lr.Rc.No.ESE02-11021/331/2020, dt:19.07.2020 & 08.11.2021.

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ORDER:-

In the reference 2nd read above, the Director of School Education, A.P., Vijayawada, has stated that General Transfers are not conducted to the teaching staff of A.P. Model Schools for the last 7 years except request transfers and requested to conduct general transfers to the teaching staff of Model Schools i.e., TGT/PGT with Zone as a Unit and for Principals with State as a Unit, duly considering of 2 years as minimum and 5 years as long standing to the teaching staff of A.P. Model Schools, on par with other teachers of Government managements.

2. After examination of the matter, Government here by accord permission to the Commissioner of School Education, A.P., Vijayawada, to effect the general transfers of employees of teaching staff of Model Schools through counseling on par with other teachers of Government managements.

3. Accordingly, Government decided to issue the guidelines for General Transfers 2021 to the teaching staff of Model Schools subject to condition that the individuals are not eligible for drawl of TTA, in relaxation of ban orders and appended to this order as Annexure.

4. The Commissioner of School Education, AP., Vijayawada, shall take further necessary action in the matter, accordingly.

5. This order issues with the concurrence of the Finance (HR.I-Plg.&Policy) Department, vide their U.O.No.HROPDPP(TRPO)/244/2020 (Computer No.1218865) dt.24.11.2021.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

B. RAJSEKHAR
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Commissioner of School Education, A.P., Sri Anjaneya Towers,
Road No.7-104, B-Block, 4th Floor, Ibrahimpatnam, Vijayawada.
The Accountant General, A.P., Vijayawada.
The Director of Treasuries and Accounts, A.P., Vijayawada.
Copy to
The PS to Secretary to Hon'ble C.M.
The Addl. P.S to Hon'ble M (Education).
The P.S. to Prl. Secy. to Govt. (School Education).
SF/SCs.

//FORWARDED::BY ORDER//

SECTION OFFICER

Annexure appended to the G.O.Rt.No.264 School Education (Prog.I) Department, dt:30.11.2021.

SCHOOL EDUCATION
TRANSFER GUIDELINES, 2021

These Transfer Guidelines are applicable to all the employees working in Model School in the State of A.P.

1. Eligibility to apply for transfers:

a. The employees who completed 05 (Five) years of service at a station irrespective of cadre as on 01-11-2021 shall be invariably liable for transfer.

b. The employees who have completed 02 (two) years service at a station irrespective of cadre as on 01-11-2021 shall be eligible to apply for transfer on request basis.

2. Schedule for Transfers:

Director of School Education shall draw a schedule for effecting transfers between 01-12-2021 to 31-12-2021.

3. Competent authority for issue of postings orders:

The appointing authorities concerned i.e. RJDSE in respect of PGTs and TGTs and the Commissioner in respect of Principals shall issue transfer orders based on the counselling.

4. Applications:

a. Those who are going to retire within 2 years from 1st November 2021 of the year in which transfers are to be taken up, shall not be transferred until and unless the incumbent requests for such transfer.

b. The Principals, PGTs and TGTs who required transfer, shall submit application through online at https://cse.ap.gov.in. The online applications received through the website shall only be considered for transfer and processed further.

c. The previous applications sent in any manner to the State office stand cancelled and shall not be considered for these transfers. All the Principals, PGTs and TGTs who have submitted their applications previously shall necessarily apply online, if they required transfer.

d. The PGT (Telugu) who were relocated will be given the service and station entitlement points from their old place.

e. Visually challenged teachers are exempted from transfers. However, if such teachers desire to apply for transfer, they may apply for transfer counselling.

5. Seniority Lists:

a. The Provisional Seniority Lists for PGTs and TGTs will be prepared, zonal wise basing on the preferential category / entitlement points and will be displayed on website.

b. The provisional seniority lists for Principals will be prepared state wide basing on the preferential category / entitlement points and will be displayed at website.

c. If there are any objections / grievances regarding seniority, the applicants can submit the same through the online link provided and the same will be forwarded to the DEO concerned. The DEOs shall verify all the objections / grievances carefully and can reject or edit the details in application accordingly.

d. Any objections / grievances shall be sorted out by DEOs concerned only in stipulated time schedule and the DEOs are held responsible for the same.

e. The final seniority lists will be displayed on website and those shall be final. After the final Seniority Lists are displayed, no objection / grievance shall be entertained under any circumstances.

f. If any tie-up occurs in the seniority lists, the following order of preference shall be taken in to account for fixing seniority:(i) Date of Birth among the same seniority, (ii) Women among the same seniority.

6. <u>Vacancies and Counselling</u>:

a. Transfers of all the categories shall only be taken up through counselling as per the vacancies opened.

b. The needy vacancies available will only be displayed for the transfers for all categories for Zonal transfers.

c. The Principals can opt against vacancies in the State.

d. The PGTs / TGTs, applied for zonal transfer, can opt against needy vacancies in the concerned zone only.

e. There is no withdrawal facility of transfer application once confirmed by the Principal / DEO. However, the applicants can opt any of the following options as per their requirement:

i. If any applicant not opted the places during the schedule of counselling, the application will be deemed to be cancelled and shall not be allowed for counselling after due date under any circumstances.

ii. The applicants can opt for any number of places as per their need. If any of the place opted is not allotted to the applicant, his/her original place will be retained.

iii. Once the place is allotted from the opted places in counselling, it shall be final and shall not be cancelled / changed under any circumstances.

f. The PGT / TGT who have completed 8 academic years of service as NCC/Scouts officer should be posted in a vacancy in a school where there is NCC/Scouts unit. If no vacancy is available in other School having NCC/Scouts Unit they shall be continued in the same school on their request.

7. Entitlement Points:

(a)	Service	For total service in APMS: 1 Point for every year. **Note:** The Principals / DEOs shall verify the details as per Service Register of the concerned carefully and shall confirm.	**1 Point for every year**
(b)	Present School Category	**Category-I** (All habitations where 20% HRA is admissible): 1 Point per every year of service completed.	**1 Point for every year**
		Category-II (All habitations where 14.5% HRA is admissible): 2 Points per every year of service completed.	**2 Point for every year**
		Category-III (All habitations where 12% HRA is admissible): 4 Points per every year of service completed.	**4 Point for every year**
		Category-IV (All habitations where 12% HRA is admissible and where the RTC transport facility is not available): 6 Points per every year of service completed.	**6 Point for every year**
		Note 1: Maximum service restricted to 8 years in respect of PGT and TGT and maximum service restricted to 5 years in respect of Principals. **Note 2:** The Principals / DEOs shall verify the details as per records carefully and shall confirm.	

Note:-Total Entitlement Points should not be exceed:
for PGTs/TGTs - 56
for Principals - 38

8. Special Points (Extra Points):

S. No	Service	Details	Points
i	Un-Married female	**TGT / PGT / Principal** **Note:** The Principals / DEOs shall verify the details carefully and shall confirm.	
ii	Spouse Category	4 Points **Note:** i. A copy of certificate issued by the concerned competent authority should be uploaded for claiming points under Spouse category. ii. The Principals / DEOs shall verify the certificate carefully and shall confirm. iii. The available nearer place from opted to their spouses will be allotted to the Applicants applied in this category. iv. The benefit of spouse points shall be applicable to one of the spouse once in 5/8 years only. v. If both the spouse are under compulsory transfer, he /she may be permitted to opt any place in the Zone (TGT/PGT) / State (Principal). 4 Points	
iii	**PHC**	**(a)** Physically handicapped i.e. those with not less than 40% to 55% Visually challenged / Orthopedically Handicapped / hearing impaired **(b)** Physically handicapped i.e. those with not less than 56% to 69% Visually challenged / Orthopedically Handicapped / hearing impaired	a) 5 Points b)10 Points

9. Preferential Category:

The following categories shall be take precedence in the seniority list, in the order given below, irrespective of their entitlement points:

a	Physically Handicapped i.e. those with not less than 70% / Visually Challenged / Orthopedically Handicapped /Hearing Impaired not less than 40%
b	Widows / Legally separated women (Documents of evidence shall be uploaded).
c	The applicants who are suffering with the following diseases, in which he/she is undergoing treatment: (i) Cancer (ii) Open Heart Surgery / Correction of ASD/Organ Transplantation (iii) Neuro Surgery (iv) Bone TB

	(v) Kidney transplantation / Dialysis (vi) Spinal Surgery
d	Applicants with dependents i.e., Mother, Father, Children, Spouse who are Mentally Retarded and are undergoing treatment.
e	Applicants with dependent children who are suffering with the following diseases and undergoing treatment: (i)Children suffering with holes in the heart by birth (ii) Juvenile Diabetes (iii)Thalassemia (iv) Hemophilia (v) Muscular Dystrophy
f	Spouse of the Service/Ex-service Person in Army / Navy / Air Force/BSF/CRPF/CISF. (Certificate issued by the Competent authority shall be uploaded).

Note 1 : Where the preferential category is claimed on health ground specified above (c), (d) & (e) latest medical reports of the hospital should be submitted to the Principals / DEOs. However, candidates selected under PH quota having recorded necessary entries to that effect in their Service Register, they can upload the copy of the entry.

Note 2 : The Principal should avail either the preferential category (Guideline 6) or the special points {Guideline 5 (i to iii)} once in 5 years and an entry is to be made in his / her SR.
The PGT/TGT should avail either the preferential category (Guideline 6) or the special points {Guideline 5 (i to iii)} once in 5 years and an entry be made in SR.

B. RAJSEKHAR
PRINCIPAL SECRETARY TO GOVERNMENT

//FORWARDED::BY ORDER//

SECTION OFFICER